

KIDDERMINSTER TOWN COUNCIL
MINUTES OF THE TOWN HALL COMMITTEE
Held on Thursday 30th July 2020 at 6.00pm
In the Town Hall

Present: Councillors F. Oborski MBE (Chairman), S. Chambers, H. Dyke, K. Gale, M. Kelly, N. Knowles, M. Stooke, and P. Young

- TH.202 Apology**
Councillor J. Smith
- TH.203 Minutes 25th June 2020**
RESOLVED: - that the minutes of the meeting held on 25th June 2020 be agreed as a correct record
- TH.204 Declarations of Interest**
None
- TH.205 Budget Update – Town Hall Development**
The Town Clerk went through the current budget estimates to apprise the Committee of the current financial position.
He stated current budgets were within planned spend.
RESOLVED: - that the current budget position be noted
- TH.206 Budget – Town Hall Management**
The Town Clerk updated the Committee on the budget spend to date.
RESOLVED: - that the current budget position be noted
- TH.207 Exclusion of the Press and Public**
RESOLVED: - that, under Section 100 of the Local Government Act 1972 and in accordance with Standing Order 3(b), the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the disclosure of categories 1, 2 and 3 of “exempt information” as defined in the appendix to the standing orders.
- TH.208 Kidderminster Town Hall Development Project - Options**
The Project Officer presented the 4 options arising from the Heritage Lottery Fund (HLF) work.
While he had spoken to Members individually the Committee needed to come to an agreement on the preferred way forward.
Arising from discussions it was noted that the £7.2M cost of option 2 was the initial estimate and subject to any agreement these initial costs would need detailed scrutiny to form a final robust grant bid
After discussion it was agreed that option 2 offered the best way forward to protect the heritage and grow the business of the Town Hall
RESOLVED: - that the Committee agree that option 2, the outline £7.2M plan for the development of the Town Hall, be agreed as the preferred option to take the development of the Town Hall forward.
- TH.209 Town Hall Development**
‘Opening the Doors to a Sustainable Future
Mr Peter White gave a presentation to the Committee on the outcomes of the National Lottery Resilient Heritage Fund Business Plan

The major points he raised were

- The need to modernise the Town Hall systems
- The need to develop a more professional service
- That the current time was opportune to take the project forward
- To look at the governance arrangements going forward

The Committee thanked Mr White for his presentation and for the recommendations in his presentation

The Committee noted that the actions to take the work forward were included in the presentation from the Town Clerk

RESOLVED: - that the presentation be noted

TH.210

Kidderminster Town Hall Development Overview

Following on from the Business Plan presentation from Mr Peter White the Town Clerk gave a presentation to the Committee on taking the work forward.

The committee considered the proposed work programme and

RESOLVED: - that the

- i. work to deliver the Town Hall improvement proceed
- ii. the following work programme be adopted

	Report	Meeting
1.	Governance Review	Sept 2020
2.	Agree Stakeholder Working Group	Sept 2020
3.	Appoint Fund Raising Consultant	Sept 2020
4.	Develop next stage specification	Nov 2020
5.	VAT Review	Oct 2020
6.	The Hub	Nov 2020

The meeting ended at 8.15pm

Chairman

Date